**PFC of White Oak Elementary School General Membership and Executive Board Meeting**

February 11, 2025

White Oak Elementary – Room 32 - 8:34am

1. **Welcome**

**Attendees**

* **Board Members:**
  + Elizabeth Galati, Dilvi Patel, Megan Lefton, Heather Case, Elizabeth Martin, Olivia Shen, Stephanie Lorntzen, Peachie Hytowitz, Nicole Goren, Kate Lawyer, Nicole Smith, Kristy Kaufman, Ann Bornhoeft
* **Non-Board Members:** 
  + None

**Not in attendance**

* **Board Members:**
  + Darian Roberts, Lindsay Iwanoff, Polly Link, Kristen Regier, Rebecca Gulsrud

1. **January 2024 Minutes**
   1. January minutes will circulate online.
2. **General Membership Discussion Items**
   1. *Principal’s Report – Nicole Smith*
      1. Thank you to Kate and Cristie for putting together the milestone luncheon and retirement celebration.
      2. MPR lights are completed.
         1. Simple system and easy to use.
      3. Ms. Cole-Wood is the new school counselor who has replaced the retired Ms. Paul.
      4. District is reformulating how they will be paying for Campus Supervisors and Instructional Aides.
         1. More eyes the better; more supervision the better.
   2. *Teachers’ Report – Kristy Kaufman and Ann Bornhoeft*
      1. 1st graders decorated the room as Thank You’s to the PFC.
      2. HUGE Thank You for the Luncheon.
         1. Felt very special.
      3. Thank you for your help with the book fair and baskets to put donations in.
      4. The kids LOVED the Planetarium.
      5. Appreciate the field trips for each grade.
      6. Thank you for the Cultural Diversity Fair.
   3. *President’s Report – Elizabeth Galati*
      1. Thank you for the milestone lunch, the cultural diversity fair and the book fair.
      2. Everyone is enjoying the activities and the field trips too.
      3. Yearbooks are now on sale - $45
      4. First Responders are coming to Friday’s assembly.
         1. Bagels and Coffee will be there.
         2. Student Council organized for all grades to thank first responders.
         3. Station 144 will have their fire truck there.
   4. *Book Fair – Sabrina Pinto*
      1. Need Replacement for Book Fair.
      2. Next year is my last year. Need 1-2 people to run it.
   5. *Budget – Elizabeth Galati*
      1. We need to make our financial commitment for next year of what the PFC will fund.
      2. Split class needs instructional aid.
      3. Possibly re-brand Annual Giving –
         1. PEACE – PE, Aide, Campus Supervision, Education
         2. Suggest Co-Chair for next year as it will be Nicole’s last year on the Board.
      4. Being requested to fund PE, Instructional Aides, Campus Supervisors.
      5. Funding Tech and Field Trips too.
      6. Discussion related to funding, budget and fundraising.
   6. *Registration – Megan Lefton* 
      1. Would like to re-brand Registration.
      2. Party / Dance
      3. Learn teachers online
   7. *Treasurer/Controller Report - Peachie Maher* 
      1. Nothing substantial to report.
   8. *Parliamentarian Report* – *Elizabeth Martin* – No report given.
   9. *Communications Report* – *Rebecca Gulsrud* - Absent
   10. *Room Parents / Teacher & Staff Appreciation* – *Kate Lawyer*
       1. Milestone Luncheon went well.
   11. *Academic Affairs* – *Dilvi Patel*
       1. Book fair was fantastic.
       2. Cultural Diversity – Positively received.
       3. School Supplies will be next.
       4. Dilvi would appreciate PFC Meetings on Wednesday, Thursday or Friday.
   12. *Annual Giving Report – Nicole Goren*
       1. Spoke of re-branding and gaining a co for next year
   13. *Fundraising Report – Olivia Shen*
       1. $359 was donated to LA County Library Foundation for Altadena.
       2. Gala next – Donations needed for Silent Auction.
   14. *Social Report – Megan Lefton*
       1. March 14th is WO Ballers Family Dance
       2. Talent Show - April 4th
          1. WO MPR
          2. Need someone to organize music.
       3. Working with Rebecca Lyons to work on a New Students Mid-Year Playdate.
       4. Both Dance and Talent Show will be for free.
       5. Next year’s 5th grade will sell sweets as a fundraiser.
   15. *Student Relations Report – Heather Case*
       1. Planetarium and Field Trips have been a great success.
       2. Chumash and Farm are upcoming.
   16. *Community Relations Report – Kristen Regier – Absent.*
3. **New Business**
   1. October 11th will be City Celebration.
   2. Grant Application has been submitted.
      1. Requesting $22,500
4. **Adjournment at 9:27am**
5. **Next Meeting – Tuesday, March 11, 2025.**